



**Student
Policies and
Procedures
2016/2017**

SOUTHVIEW BAND PHILOSOPHY

The philosophy of the Southview Band Program is to provide its members with a student-centered experience that reflects the core values of the Sylvania School District. It is our mission to provide members of this organization with a well-rounded musical experience through performance. Each member will receive obtainable, yet challenging instruction; perform in several different capacities; experience several different forms of music; and represent Southview High School, Sylvania Schools, and the Community of Sylvania. All members of this organization will be held to a high level of expectations; accomplish goals individually and as a team; be accountable for all actions; and develop respect toward music and others. Students will graduate from the Southview Band program with enough musical knowledge to continue contributing to the music industry and have positive, lifelong memories of what they learned and how they were treated.

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YEAR LONG COURSE OUTLINE

Band is a co-curricular activity. Translated, Band is a regularly scheduled class for credit that has outside of school requirements. Your individual commitment and dedication to band directly affects the success of this team oriented effort.

- All 16/17 required performances, outside of school rehearsals, and extra events are posted on the band calendar at www.southviewband.com.
- Mid-July through October: Marching Band with Auxiliary
- November through Mid-May: Concert Season & Pep Band
- End of Year: Memorial Day Parade
- Exam Expectations
 - First Semester Exam Requirements: Each band reports during scheduled exam time for a rehearsal.
 - **Second Semester Exam Requirements: Attendance for assigned period exam time AND Memorial Day Parade. There are NO exemptions for this performance.**
- Honors Credit Option: page 3
- Additional Performance Opportunities: Jazz Band, Solo & Ensemble Contest, Community Pep Band Performances, Honor Bands (OMEA, University, etc.)

SYLVANIA SCHOOL POLICIES

All Southview High School and Sylvania School policies will be strictly enforced. This includes the Student Code of Conduct, alcohol and drug policy, school dress code, attendance, grading and discipline, activities and club policy 2430, Extracurricular Activity Code of Conduct policy 5500.01, Cell Phone/Technology Policy 5136, Student Hazing Policy 5516, Anti-Harassment Policy 5517, and Harassment/Intimidation/Bullying Policy 5517.01 which are all published in the Southview High School Handbook. Go to the [Southview High School Student Handbook](#) (link to pdf format of the SVHS Student Handbook).

COMMUNICATION

1. www.southviewband.com contains all things Southview Band, including the calendar for the entire school year.
2. Monthly Newsletters will be emailed to parent and student email addresses. These newsletters will include upcoming events, important information, things to ponder, etc. Note, these newsletters are coming from a company called Smore. If you get a notice that asks to “show images,” it’s safe to click.
3. Social Media~ Friend the directors on Facebook, join the Southview Band Family and Friends Group on Facebook, follow Mrs. Knowles @SVBKnowles and Mrs. Wilson @SVBWilson
4. REMIND subscribe to our remind group. Text @64a856 to phone number 81010 and get text reminders from Mrs. Knowles. THIS IS FREE! REMIND can also send texts via email. Send an email to 64a856@mail.remind.com. Leave the subject blank.
5. Social Media Disclaimer: AS AN INTERNET USER, you must maintain and protect the confidentiality of band information and observe the right to privacy of Band Members, Directors, Staff, and Volunteers. Personal information provided to the Internet must not bring disrespect, contempt or ridicule to the band, Southview High School, or Sylvania. Regardless of your privacy settings, inappropriate postings to Facebook, Instagram, Twitter, or any other Internet, personal or social networking site include, but are

not limited to: • confidential band information • inappropriate photos • slander, defamation, or any language which brings embarrassment to the band, Southview High School, or Sylvania Schools.

GRADING

Band is a full-year class that earns students 1.5 credits toward graduation. Therefore, **every** band activity in which a student participates, both inside and outside the classroom, is taken into consideration in the grading process. Each band member starts the grading period with the maximum number of points (24). Points will be subtracted from a student's rubric score based on each category for every grading term. These points are then used to calculate a percentage within the Sylvania Southview grading scale found in the on-line grading system.

- 1) **Performance attendance:** All of these events are mandatory. The opportunity to perform for a public audience is an integral part of the curriculum that cannot be taught, provided, or experienced during the school days. Performance dates are all given in an appropriate amount of time to prepare schedules accordingly. **3rd Quarter Only:** All band members are required to attend 4 Winter Pep Band Performances. Failure to meet this requirement will result in a score of no more than 6 points in the Performance Section of the grading rubric.
- 2) **Work habits/Rehearsal Attendance:** Weekly evaluation on their attendance, participation, and conduct in daily rehearsals. Because a student's performance is important to everyone else in the group and affects the **total** success of the band, each student's attendance and adequate performance skill level on his/her band instrument. Students will be regularly assessed on their engagement in class, posture, execution of marching fundamentals. Assessment will be provided in a rubric form and factored into this portion of the grading rubric.
- 3) **Musicianship:** Students will be evaluated by individual performance assessments. Consideration is given to each student's level of experience playing his/her instrument. Including, but not limited to, auditions, periodic playing tests, marching band music checks, independent performance projects, and some written evaluation.
 - a) **Marching Band Music Memorization:** all members of the band are required to memorize all pregame and halftime music. Memorization will be assessed by the directors and communicated to students individually. Music memorization check dates will be posted on the band website at the beginning of the marching season.
 - b) **Music checks** are graded on a complete or incomplete scale. If a student does not pass a music check, students are permitted to make up that music check with a director. Students have until the last football game of the season to make up any music check. In addition, any of the following **MAY** occur. Students may be prevented from participating in that particular drill/performance. Additional scheduled practice time with the director to assist in music memorization techniques. Student grade will be lowered.

HONORS CREDIT Members of the Symphonic Band have the opportunity to schedule band for honors credit. The Honors Option in band will focus on the development and application of critical thinking skills - analysis, synthesis, evaluation, and problem solving. Students must demonstrate an appreciation of the aesthetics and an understanding of the creative process in music. Student responsibility, intrinsic motivation, independent study, and research will be emphasized. Students enrolled in Band-Honors course are graded upon a 4.5 grading scale for 1.5 credits. There are additional requirements for this course requiring additional permission of both director and parents before enrolling in this course. A specific course outline, handbook, syllabus, rubric, contract for Band-Honors is available at www.southviewband.com or from the directors the first week of school.

Southview Music Department Evaluation Rubric

Performance Attendance 6 Points 30% of Grade	6 points	5 points	4 points	3 points	0 points
	Attendance at all performances. Student demonstrates appropriate etiquette, is in full uniform, and has all necessary equipment.	Attendance at all performances. Student demonstrates appropriate etiquette, but is either tardy, not in full uniform, or missing necessary equipment.	Attendance at all performances. Student is lacking in two of the following: Promptness Full Uniform Equipment Concert Etiquette	Attendance at all performances, but was severely lacking in many qualities: Promptness Full Uniform Equipment Concert Etiquette	Unexcused absence from a performance. Note: Students who have an unexcused absence for more than one performance will receive an overall failing grade
Work Habits/ Rehearsal Attendance 5 Points given weekly 35% of Grade	5 points	4 points	3 points	2 point	1 points
	Student exhibits exceptional rehearsal attendance, etiquette, attitude, and preparedness at rehearsals.	Student exhibits acceptable rehearsal attendance, etiquette, attitude, and preparedness at rehearsals.	Student exhibits questionable or inconsistent rehearsal attendance, etiquette, attitude, and preparedness at rehearsals.	Student exhibits consistently poor rehearsal attendance, etiquette, attitude, and preparedness at rehearsals.	Student exhibits apathetic rehearsal attendance, etiquette, attitude, and preparedness at rehearsals.
Musicianship 35% Of Grade	Musicianship will be assessed throughout the grading period via recorded assessments, music checks, listening assignments, and individual progress.				

ATTENDANCE POLICY

Every band member has a responsibility to the ensemble and their individual attendance at rehearsals and performances are important to **everyone** else in the group and affect the **total** success of the band. Attendance at rehearsals and performances accounts for 75% of the band grade each grading period. Students and parents need to be aware of the band's calendar and demonstrate good time management. When a conflict arises, it is the student and parent responsibility to complete [an absence form](#) and submit to a director 2 weeks prior the known absence. In an emergency, the parent must call the band office 419-824-8740 and follow up with an absence form. All report times for events outside of the school day will be posted on the band calendar and attendance will be taken at that time. Musicians not ready to play and have proper equipment present will be marked absent, tardy, or excused as the case may be.

REHEARSAL CATEGORIES	Summer Marching Band Rehearsals/Sectionals	During School Rehearsal Attendance	After School Sectionals/Rehearsal Attendance
Rehearsal Expectations	*Calculated into the first quarter rehearsal attendance portion of the grading rubric. *Pre-Camp, Post-Camp, Percussion Sectionals fall under this category	*Calculated into the rehearsal attendance portion of the grading rubric each quarter *Every day of the week.	*Drumline Sectionals *Symphonic Band and Concert Band Sectionals that were scheduled by a Director and posted on band calendar. *Majorette and Flag Line practices
Excused absences	*Previously scheduled obligations that have been communicated to the director at least 2 weeks prior to event.	*Excused from school=excused from rehearsal *If a student has to leave during the band period, please make sure that student has a pass from the office.	*Excused from school that day=excused from sectional *Completed and approved Absence Form
Unexcused absence	*Student Employment *Absences not previously communicated using the absence form	*Skipping class *Unexcused absences from school	*Student Employment *Any absence not approved by a director or not communicated in advance.

Band Contract: This something that is completed when a schedule conflict presents itself during marching band and can be received from a guidance counselor; **ONLY WHEN SCHEDULING**. When a student is taking a graded class that is only available during 5 period, they can take a band lunch. This means students will attend their 5th period classes, eat lunch at the beginning of 6th period, and arrive at band 20 minutes into 6th period. Students with this schedule must understand that rehearsal has already begun and enter rehearsal without disruption. Disruption of rehearsal or tardiness will be reflected in quarter grade and follow SVHS Attendance policies.

PERFORMANCE ATTENDANCE: Each member plays a crucial role to the success of a performance. Any kind of absence from a performance affects the entire ensemble and should be avoided. Please note, **2 or more** absences (excused or unexcused) during a grading period will result in the lowering of the quarter grade and can result in removal from the class. If the Directors determine that an individual student is not prepared enough to perform at a specific event (due to previous illness, missed rehearsals, etc.) the student is still required to attend the event (football game, concert, parade, etc.) with the band and be in full uniform unless personally excused by the Directors.

<u>Excused Absence</u>	<u>Unexcused Absence</u>
<p>*Being excused from a scheduled performance is rare, however situations do arise that need to be addressed.</p> <p>*An Absence Form must be turned into a director within the 2 week timeline. At which point it is the director's discretion whether the absence will be considered excused.</p> <p>*Religious holidays will be considered excused, but must be communicated through the absence form.</p> <p>*A death in the family, a family emergency, or the band member is ill: these types of absences are considered excused if the parent calls the band office on the day of the performance, followed with the Absence Form.</p>	<p>*Work: band is a graded course and students will not be excused from a performance.</p> <p>*Not submitting an absence form prior to the 2 week timeline</p>

Student Employment: Students are reminded that band is an activity that receives course credit; therefore, employment is not a valid excuse for absences from rehearsals, performances, or required band activities (example: Tag Day). Students are encouraged to inform their employers of the band schedule located on the band website, www.southviewband.com. If an employer would like further explanation of such policies, the Directors can supply the student with a formal letter of notification of Southview Band and Sylvania Schools attendance policies.

ENSEMBLES

MARCHING BAND

The Cougar Marching Band performs in several venues! SVMB performs at **all Southview varsity football** games during the regular season and any post season games, providing entertainment for the home pre-game and all half-time shows, as well as providing spirit and support for the Southview fans and football team. In addition, SVMB performs for a number of parades (including the Sylvania Fall Festival Parade and the Memorial Day Parade), fall pep assemblies, November Marching Band Concert, and a limited number of festivals and community-sponsored events throughout the school year. Note: performances of SVMB are required, unless otherwise stated in the band calendar.

SUMMER REHEARSALS

Pre-Camp and Squad Leader Training Rehearsals:

Marching Band Pre-Camp rehearsals & Squad Leader Training take place the week prior to departure for Band Camp, typically the third week of July. They are held at Southview High School in the evenings. The first two evenings of the pre-camp rehearsals will be for freshmen, students new to the Southview Marching Band, and squad leaders only. The final pre-camp rehearsal is for all members of the Southview Marching Band.

Band Camp

The goal of Band Camp is to learn marching and playing fundamentals, drills for the season, play and memorize music, and most of all get to know each other and grow into a working unit. Going away to camp allows us to focus our attention on reaching this goal, make lasting friendships, become one band, and most of all: HAVE FUN TOGETHER!!! **Attendance at Band Camp is required for all members of the Southview Marching Band – there are NO EXCEPTIONS to this policy.** There is an additional fee for band camp to cover the costs of each member's room and board for the week. Fundraising opportunities are available throughout the year to defray some, if not all, of these costs. Note: all information, necessary forms, and packing lists are found on the [Band Camp](#) page of www.southviewband.com

Post-Camp Rehearsals

Post camp rehearsals are Tuesdays and Thursdays from 10am-12pm until school begins. Failure to attend any of these rehearsals may result in band members being "sidelined" at the first football game. Absences from these rehearsals are to be handled through the attendance policy found on pages 5 & 6.

SCHOOL DAY MARCHING REHEARSALS

Marching Band rehearsals are held during the regular band period time during the school day - periods 6 and 7. Weather permitting, these rehearsals take place outside and all band members should dress appropriately. This is a physical activity that requires appropriate footwear, loose shoes/sandals/bare feet are not going to be permitted. On rare occasions when bad weather or other uncontrollable circumstances prevent the band from adequately rehearsing during school, an evening rehearsal may be arranged by the Directors. The students would be given at least two days' notice of the possibility of an evening rehearsal.

DRUMLINE Sectionals:

The Cougar Drumline serves many functions for the marching band and requires additional rehearsal time. Sectionals are posted on the SVB Calendar and are run by a qualified percussion specialist. Attendance at **these sectionals is calculated into the quarter band grade for every member of the drumline.** Additional sectionals may be scheduled as needed with approval of the directors with coordination of building and band room use. Finally, the drumline reports for performances 60 minutes earlier than the rest of the band for additional practice.

Fall JV & Varsity Football/Varsity Cheerleader Athletes:

Band members who are also members of the junior varsity/varsity football team or varsity cheerleading squad are exempt from participating with the band at the football games. Even though these athletes are exempt from these performances, these students may choose to participate in the band portions. However, during the regular daily class time, non-performing members **are** required learn all music, complete music checks, rehearse with the band at all indoor music rehearsals and assist with the handling of any equipment needed for the outdoor marching rehearsals. They are also **required** to participate with the band at any other performance or fundraising activities during the fall season that do not occur during the sporting event performances (all parades, Tag Day, Marching Band Concert, etc.).

Field Commanders:

The two Field Commanders are the student conductors of the Cougar Marching Band. Their duties include leading the band in all parades, conducting all songs of the football season halftime show, conducting the band “pep” songs in the stands at the football games, monitoring sectionals, and generally assisting the Directors with all marching band rehearsals and performances.

Try-outs for Field Commanders are held in May for the following fall marching season. These try-outs are open to any band students who will be in grades 10 through 12 for the following school year. Practice sessions are held and run by the previous season’s Field Commanders proceeding try-outs to familiarize candidates with fundamentals and procedures. Daily school attendance record and completion of a try-out application will be used in determining selection for Field Commander. Try-outs are **not** open to the public.

Field Commanders **are required** to attend an additional camp during the summer. The dates and location of this camp will be set after camp information has been received in late spring. The cost of the camp is split between the individual student and the Band Booster Association.

Squad Leaders:

We use a squad leader system in marching band. The band is divided into squads consisting of three or more members and a squad leader. The number of squad leaders for the percussion, winds, and the auxiliary is determined by the size of the band. Squad Leaders are selected by a written application and interview with the directors. This process will take place throughout the school year. This process assesses leadership abilities, attitude, and performing abilities. Attendance at all training sessions, pre and post band camp rehearsals, band camp, and all performances is a requirement for being chosen and maintaining the position of squad leader. Squad leaders are recognized by wearing an orange shoulder cord on the marching band uniform as well as earning one point toward a band letter.

Auxiliary

Auxiliary consists of the majorette squad and flag line. The function of the Auxiliary is to provide additional movement, color, and showmanship to the marching band maneuvers. The Auxiliary participates in all performances of the Southview Marching Band (football games, parades, concerts, etc.) and serve as ushers for band performances for the remainder of the school year. Additional performances of the Auxiliary may also be scheduled throughout the school year by the Directors or Advisor. Being a member of the Auxiliary earns year-round band members one point towards a Band Letter. The members can also earn various other awards (see section on “Awards”).

Tryouts for Majorettes and Flag Line are held in early May for the following fall season. **All new and current members will try out every year.** Returning members are not guaranteed a position in the squad. Tryouts for Majorette and Flag Line will be open to any female student who will be in grades 9 through 12 for the following school year. Practice sessions, attendance policies, and try-out procedures are outlined in the try-out packet to be completed before participating in any auxiliary event.

Auxiliary practices will be held during band periods and scheduled after-school times posted on band calendar. All scheduled practices are required and attendance will be taken, per the attendance policy. Each member of the Auxiliary will be evaluated for her individual performance of routines during the football season, including any play-off games. Based on these evaluations, each squad member would know whether or not she is on the field for Friday/Saturday performances. If she is not, the auxiliary member is still required to dress and attend the games.

Members of the Auxiliary who are **not** also current members of the Southview Band must register for “Band Auxiliary” when scheduling fall classes. These students earn credit (1/2 credit) for their participation during the first semester of the school year.

Football Games: The Marching Band’s presence at these events is great exposure of our program to the community. Every member of the band will be visible from the moment we block up to the moment we return to the band room. This requires all members to represent SVMB with class, pride, and integrity. Below are the expectations of every member of SVMB while they are in uniform.

- Sit with your section in your assigned seats
- Play only your instrument when instructed to do so. Playing at the wrong time can penalize the football team.
- All instruments except sousaphones and percussion **are to be held, do not lay them down!**
- Refrain from excessive public displays of affection
- After the half-time show, the band is dismissed for a third quarter break. This is a privilege and can be removed for poor behavior and/or policy violations. All band members will return to their seats and ready to play when there is ONE minute on the 3rd quarter play clock.
- Each week, a group of squads are responsible for cleaning the band room following marching band performances.
- **Raincoats:** In the event the raincoats are used, they will be issued before leaving the school, and upon returning, everyone will put their raincoat where instructed by directors.

Marching Band “Violations”:

In order to have a smooth-running marching band program, and one of which everyone can be proud, the policies must be understood and enforced. Any infraction of the band policies is a “violation”.

The following are examples of what can result in a Marching Band “Violation”:

1. Inappropriate behavior or disrespect of the Uniform or Band Organization.
2. Tardy for rehearsal/performance report time.
3. Found out of uniform during game time.
4. Late returning after the third quarter.
5. Not passing inspection.

Violations:

1. Removal of half of the third quarter privilege for one game.
2. Removal of the entire third quarter privilege for one game.
3. Same as above for one more game.
4. Same as above for a total of 3 games **plus** appropriate number of points subtracted from student’s rubric score, **plus** having a letter sent to the parents informing them of the student’s status.
5. Removal of the student from marching at one game, thus lowering the student’s rubric score.

CONCERT ENSEMBLES

Following the fall Marching Band season, the band’s “concert season” begins and continues until mid-May when the Marching Band schedule resumes, lasting until the end of the school year. Performances of the Concert Season Bands include: holiday, winter, and spring Concerts, the Spring Music Festival (when held), and the Ohio Music Education Association (hereafter referred to as O.M.E.A.) District Contest and the District Solo and Ensemble Contest (see “Contests”). A number of school and community-related performances are also scheduled throughout the concert season.

Auditions and Ensemble Placement takes places during scheduling time of the previous school year, using google classroom.

Auditions will consist of:

1. Prepared excerpt provided by directors
2. Scales (up to 4 flats and 4 sharps and chromatic)

Auditions are video recorded and evaluated by the Directors. This audition also serves as a musical assessment for each student. All musicians will receive a comment sheet on their performance.

Symphonic Band:

This ensemble consists of more experienced players that emphasize more advanced techniques of band performance. This ensemble performs music of a more advanced quality and difficulty equal to the O.M.E.A. classification of “Class A to AA” band literature. This ensemble meets 7th period, starting at the conclusion of the marching season.

Concert Band:

This ensemble consists of players that emphasize basic/intermediate fundamentals of band performance to develop individual music skills. Concert band performs music consistent with the experience and skill level of the members, usually equal to the O.M.E.A. classification of “Class B or C” band literature. This ensemble meets 6th period starting at the conclusion of the marching season.

Section Leaders:

Section leaders are the first chair players in every section. This position will be determined by playing ability, and to a lesser degree, experience and leadership qualities. These people are responsible for assisting the Directors with the preparation of music within their sections, and should be able to assist any member of their section having difficulty. Being a Section Leader earns a point towards a band letter.

Challenges:

If at any time during the concert season, a member is dissatisfied with his/her position within the section, a challenge can be made. Material for any challenge will be current material in the band folder selected by the director, scales and sight-reading.

The challenger must inform the challengee and respective ensemble director 2 days in advance of the challenge with the actual challenge time arranged with a Director. A person may only challenge the person directly ahead of them within a section.

In the case of a tie, experience wins; otherwise, experience does not count. A re-challenge cannot be held for the period of one week. There will be no challenges two weeks prior to a band performance or solo/ensemble competition. There will be no challenges one week before or during an exam week. If the challenger or challengee is “sick” when the stated time comes, the Director will briefly postpone the challenge and then have a “surprise” challenge when both parties are available.

All challenges will be held in the spirit of friendly competition with the understanding that there will be one winner and one loser.

PEP BAND

The Pep Band performs at 10 winter sporting events; events typically performed at include home basketball games, typically one hockey game, and a few other sporting events. **All** band members are required to perform at **four** pep band events. Not doing so directly affect the student’s third quarter performance attendance grade. Perfect attendance at **all** pep band performances is required to earn a point toward a band letter (see “Awards”). This group will be admitted free to events at which it is to perform. **Only approved members** (those who perform and are wearing the pep band uniform) will be admitted to the event. Members are to wear the official orange Southview Band t-shirt.

JAZZ BAND

Prerequisite: Enrollment in Band or by permission of Director.

The Jazz Band is a musical group organized to study and perform the various styles of jazz music, such as Big Band Dance Music, Pop and Rock, Ballads, and the Blues. A basic understanding of improvisational techniques is also provided. The Jazz Band is a full-year class that meets after school and earns students a 1/4 credit. Grading for Jazz Band follows the same rubric on page 6. The Jazz Band performs at a number of community and school-sponsored events, assemblies, and participation in the annual Toledo-area Jazz Festival held each year. Being a member of one of the Jazz Bands earns members a point toward a band letter.

The class meets after school Monday and Wednesday from 2:30-3:30pm in the band room. There are also first year improvisation lessons on Tuesdays from 2:30-3 and 2-4 Year improvisation lessons on Thursdays from 2:30-3. This rehearsal format is designed to provide participants with an appropriate level of improvisation and technique training, in addition to performance preparation. Additional sectional and ensemble rehearsals may be scheduled.

SPECIAL PERFORMANCE ENSEMBLES

Throughout the school year, the band department is often requested to have a small group provide music for a number of community and school-sponsored events. For each of these, a separate Special Performance Ensemble group is selected. Members are selected on a need per performance basis, and all members earn 1/3 of a band letter point for each performance except for any performance at school during the school day.

OMEA EVENTS/CONTESTS

Solo and Ensemble Contest:

All students are encouraged to participate in the annual Solo and Ensemble Contest. This OMEA event is usually held in January or February. The purpose of this contest is to promote and encourage students to improve basic musicianship through solo and small ensemble performances. Entry fees are paid by the performer and the Band Boosters, splitting the fee in half. Permission slips, fee costs, and additional information will be sent home prior to the Holiday Break.

The following guidelines are suggested in order for the student to best benefit from this music experience:

1. Those interested in participation must sign and complete a permission slip that states understanding of musical preparation and monetary responsibility of participation. All deadlines are non-negotiable.
2. Music to be performed must be selected from a list published by the O.M.E.A. See one of the Directors, private teacher, or the Adjudicated Events page of OMEA-ohio.org for ideas of selections to perform.
3. Rules, regulations, and requirements are printed in a manual by the O.M.E.A. and are accessible on www.omea-ohio.org. See the Directors for further information. **ALL CAMERAS AND TAPE RECORDINGS ARE FORBIDDEN AT ALL O.M.E.A. COMPETITIONS.**
4. Music is divided into categories A, B, and C with Class A being the most difficult. It is strongly recommended that students, who are not taking private lessons or have never participated in this before, enter in the B or C classification. It is strongly recommended that students planning on playing a solo take private lessons from a qualified private teacher. Soloists are required to arrange at least two sessions with pianist and Director before the performance.
5. Students participating in ensembles should be aware of the importance of regular group practice the six weeks prior to contest. Two or three rehearsals per week will result in a satisfactory contest experience. Ensembles must arrange at least three sessions with a Director prior to the performance.
6. Students receive a rating and comments about the performance. The rating system used is I-Superior, top performance; II-Excellent, but not worthy of top rating; and etc. III, IV and V.
7. Students are **required** to participate in Recital night, which is scheduled the week of the contest.

District Large Group Band Contest:

This takes place each year in early March. Bands are rated I, II, etc. as in the Solo-Ensemble Contest. This contest enables the band to be judged by four qualified judges who provide the band with comments for improvement. Students also have the opportunity to hear bands in other classes and from other schools. When District Band Contest is held at Southview, all band members and their parents, including Auxiliary, will be required to work at the event. This event is a great undertaking. All parents will be contacted. Please keep the dates open on your calendar.

UNIFORMS

Our uniforms are a representation of Southview High School, Sylvania Schools, and every member of the ensemble. So it is expected that **all uniforms be worn properly and in their entirety at all times**. The uniforms should never be worn in partiality unless so stated by a Director due to temperature, etc. When Uniforms are not in use, they are to be properly hung on assigned hanger and placed in the uniform cabinets, along with your hat. Students are to inform the uniform parent if any mending or cleaning is required.

Marching Band Uniform:

Consists of a hat (orange beret for Sousaphones, \$45), coat, brown pants, black marching shoes (\$33, Dinkles), black dress socks white gloves, and the orange band shirt (\$7).

1. The hat, coat, and pants are loaned to you. You must purchase the shoes, socks, gloves, and the orange band shirt that has the official SVB Logo.
2. The required regulation, black Dinkles are ordered in bulk in the beginning of the marching band summer rehearsals. Each member is required to purchase his or her own pair of Dinkles. These are very good quality shoes made specifically for marching bands and, with proper care, should last for four years.
3. A new pair of white gloves will be issued to each member every fall. Additional white gloves may be purchased from the Band Boosters. Cost: \$2/pair.
4. Only natural hair color or permanent hair color will be permitted. **Temporary/spray-on hair color will not be allowed because they can stain the uniforms and/or raincoats.**
5. The only pant garments allowed under the uniform must stop at the ankle. Examples include: thermal underwear, athletic shorts and under armor. **No JEANS, heavy sweatpants, or flannel pajama-type pants are to be worn under marching uniforms.**

Alternate Marching Band Uniform:

An alternate warm weather uniform consists of band pants, Dinkles marching shoes, black socks and orange band polo's (\$18) with the elastic band. Directors will determine in advance the uniform to be worn at an event and will communicate through the google calendar.

An alternate uniform consisting of the Southview Band orange t-shirt, blue jeans, black socks, and Dinkles marching shoes may also be coupled with the Southview Band raincoats in cases of inclement weather. The Band T-shirt and jeans uniform is also used for Pep Band performances.

Marching Band Uniform Standards: Replacement cost for full uniform and raincoat is \$510.

- **Hat** - long hair **must** be tucked inside the hat
- **Coat and pants** - no undergarments visible
- pant length touching the top of the shoe (should be adjusted by suspenders)
- **Gloves** - clean and white (woodwind players may want to cut off the finger tips)
- **Socks** – all black socks that rise up to mid-calf or the knee.
- **Squad Leader Chords** – Solid Orange=Squad Leader (right shoulder), Orange/White=Senior (left shoulder), White=field commander
- **Shoes** - clean and polished
- **Instrument** - clean to sight, good working condition

Auxiliary Uniforms:

Rule #6 above regarding hair coloring pertains to Field Commanders and Auxiliary Corps members as well. Auxiliary Corps members will wear no jewelry during performances.

Majorettes: All majorettes must purchase their own batons, costumes, shoes, tights, band t-shirt, and warm-ups. Warm-up pants and jacket may be worn over uniform as directed. Because of the nature of these outfits, Majorette uniforms are purchased by the student.

Show Uniform: Brown/orange long sleeve costume, approved twirling shoe, tights and hair piece.

Warm-weather Uniform: Warm-weather costume, approved twirling shoe, tights, and uniform hair style.

Casual Uniform: Neat blue jeans or black shorts, band t-shirt, white socks, and white tennis shoes (similar to Keds) or white twirling shoes.

Flag Line: All Flag members must purchase their own shoes, tights, band t-shirt, and warm-ups. Show uniforms are loaned to auxiliary corps members and are to be hung in correctly and stored as instructed at school. Replacement Cost of these uniforms is \$172.90

Show Uniform: Brown velvet tunic and pants outfit, tights, black socks, black uniform shoes and approved hair scrunchy or ribbon.

Summer Uniform: Brown Dresses, brown spankies, tights, black ankle socks, and black uniform shoes.

Casual Uniform: Neat blue jeans or black shorts, band t-shirt, black socks, and black uniform shoes.

Silks: Practice silks and poles are loaned to the flag corps members and may be taken home for practicing. If not returned at the end of the school year, each member will be charged a \$30 replacement fee. Additional practice silks and poles may be purchased from the Advisor for an additional fee. All show silks and poles are loaned to the flag line members and must remain at school. **ALL flags are to be transported to and from games, etc. in the flag bags.**

Concert Uniforms:

Boys: Consists of the black tuxedo jacket and pants (replacement value \$373), white tuxedo shirt (\$18, with studs), black bow tie, black socks and black shoes. **Everything but the shirt, socks and shoes are loaned to you.** The required white tuxedo shirts are ordered through the Boosters. Orders are placed at the during summer uniform fittings. These are high-quality shirts with studs and should last a student through all four years of concert season.

Girls: Consists of a long black dress (provided, replacement value \$96) and black shoes.

Uniform Maintenance Fees:

A \$25.00 maintenance fee will be charged to **each** band member for the use of a band and/or auxiliary corps uniform. Auxiliary members not in Symphonic Band or Concert Band are a \$15.00 maintenance fee. This fee is collected during the summer marching band rehearsals. The maintenance fee is used by the Booster Association to maintain the supply of uniform parts and accessories (hats, gloves, clasps, buttons, etc.) and keep current uniforms cleaned, repaired and altered.

Uniform Assessment Fee:

The Uniform Assessment Fee of \$40.00 is set aside for uniform replacement and adds to the constantly building uniform fund. The Auxiliary Uniform Assessment Fee is \$30.00. These fees are due by the date printed on Fee Schedule given to the student at the time of uniform fittings. All fees should be paid by the date on individual fee invoices. If a student has outstanding fees, grade sheets will be held by the school office until payment is made. In the event a check used to pay for fees is returned to the Boosters Association for any reason, the Maker of the check will be responsible for paying any bank fee incurred by the Boosters due to that returned item. Payment must then be received in the form of cash or money order.

EQUIPMENT AND SPACE USAGE

Band Room: The band room not only serves as classroom and rehearsal space but also houses all of the equipment needed for the day to day functions of the Southview Band. This equipment, including chairs and music stands are to be treated with respect and used only for their intended purposes. When not in use, instruments, (both school owned and student owned) are to be stored properly in the appropriate cases and in the proper storage facility. All uniform parts are to be stored in the appropriate closets and Dinkles are not to live in the band room. **NO FOOD OR DRINK** will be permitted in the band room at any time.

Band Lockers: All instruments, books, and personal items are to be stored in assigned lockers. Large Percussion Equipment must be covered and staged in assigned area. Combination locks are permitted on the lockers but only if the combination is provided to the band directors.

Practice Rooms: If a band member wishes to use one of the practice rooms (**FOR PRACTICING**) during a study hall/lunch or during a commons period, a signed pass must be obtained from one of the Directors and given to the Study Hall/Commons teacher. Practice rooms are for practicing a musical instrument or voice. They are not intended to be used as a replacement for Study Hall or Commons, including the use of the computers. **NO FOOD OR DRINK** will be permitted in the practice rooms or hallway at any time.

School Owned Instruments (including percussion): Parents and students using instruments owned by the school will be required to sign a Band Instrument Loan Agreement. The agreement assigns responsibility for the care and maintenance of that instrument and its accessories to the student. In the event the instrument is lost or damaged, the student will be responsible for its replacement or repair. This form can be downloaded from the [band website](#).

SCHOOL BUS TRANSPORTATION

All members must ride the school buses to and from all football games and other performances at which bus transportation is needed. Only band members, staff, and chaperones are permitted to ride the buses. All Bus rules according to Sylvania Schools are will be in effect while traveling. In addition, complete respect of the driver and chaperones will be expected, instruments are not to be played while riding the bus, and uniforms will be worn in their entirety. SVB leaves buses cleaner than they were found!

If a parent wishes to have their child ride home with them after a performance, the parent must present a signed note to one of the Directors prior to departure from school and must personally meet with a Director upon leaving with their child **Please note...this type of situation is not encouraged.**

BAND LEADERSHIP

Student Band officers are students who complete the officer application and are elected by the members of the band and will represent the band in many capacities. These students are the student club officers for Southview High School Band, work with the directors, serve as liaisons with the Band Boosters, and demonstrate the highest level of commitment to Southview Band. All activities of the club are subject to the rules and regulations of the Student Activity Program as set forth by the Sylvania Board of Education.

The Student Band Organization raises funds throughout the year to finance its various projects, which include helping to fund social activities for the band members, equipment and supplies for student use at band camp, and donating financial assistance to community and school-sponsored activities.

STUDENT BAND OFFICERS - DUTIES AND RESPONSIBILITIES

President:

- Responsible for organizing and overseeing **all** activities of the Student Band Organization including:
 - organize and plan band camp first night and senior skit night
 - social activities (summer swim party, etc.)
 - fund raising (car wash, dance, etc.)
 - organizing the Spring Awards Banquet
- Keep in close contact with the Directors and Booster Association about all band activities.
- Part of the brainstorming team with Directors
- Attend a minimum of 2 Band Booster meetings at which student input would be beneficial.
- Organize and manage all band officer meetings.
- In charge of 9th grade Welcoming activities, equipment training, and assistance.

Vice President:

- Assist the President with **all** activities of the Student Band Organization.
- Keep in close contact with the Directors and Booster Association about all band activities.
- Organize and manage all band officer meetings when the President is not present.
- Attend with the President, Booster Association meetings at which student input would be beneficial
- Part of the brainstorming team with Directors.
- Assist any other band officer with his/her duties.

Secretary/Treasurer:

- Assist in taking attendance at all Marching Band rehearsals
- Collect all monies due from the band members for activities of the Student Band Organization.
- Part of the brainstorming team with directors.
- Arrange to send any “Thank-You” cards, “Get Well” cards, and other correspondence from the band.
- Keep in close contact with the Directors and Booster Association about all band activities and assist any other band officer with his/her duties.
- Attend Booster Association meetings at which student input would be beneficial and take minutes at all band officer meetings.

Head Librarian:

- Manage a team of librarians with all things music distribution
- Distribute and collect all band music, folders, folios, and other music-related items used throughout the year by the bands.
- Part of the brainstorming team with Directors.
- Prepare the marching band music for all band members for the upcoming fall season.
- Keep records of all music lost or returned and music.
- Keep music files and records complete and organized.
- Keep music library clean and orderly.

Class Representatives

- Keep in contact with Directors and Advisors about all auxiliary activities.
- Assist other band officers with duties.
- Part of the brainstorming team with Directors.
- Represent the auxiliary when making decisions regarding student activities.
- Assist with voting times for things like Senior Song, NV music, etc.

Equipment Managers:

- During Concert Season, the equipment crew is responsible for taking down the stage equipment after the performance and rehearsals.

Student Leader Chain of Command similar to the military, we will follow a chain of command within the student and director leadership team. Follow the chain of command wherever possible.

- Directors~ have final say over all things SVB
- Adult Band Staff and Booster Executive Officers
- Band Student Officers
- Field Commanders
- Squad/Section Leaders
- Band Members

AWARDS

Throughout the school year, band members are able to earn a number of awards and commendations by their participation in the various band activities.

Marching Season Awards:

- **End of Season Pizza Party:** the Monday after the NV/SV game in the band room.
- **Awards of “Fun”:** These awards are voted by the band members and are awarded by the Student Band Officers.
- **Marching Band Honor Awards:** These are also voted on by the band members and presented at the Marching Band Concert. The awards are for:
 1. Best Squad
 2. Best Senior Marcher
 3. Best Freshman Marcher
 4. Most Improved Marcher
 5. Most Valuable Player

End of Year Awards: These awards are distributed at the Spring Awards Banquet held in late spring in honor of the senior members of the band.

- **Solo and Ensemble Awards:** These awards, distributed by the O.M.E.A., are earned by students receiving a I or II rating on their solo or ensemble performed at the District Solo and Ensemble Contest.
- **Attendance Award:** Given to all band members with perfect attendance at **all** required performances and events throughout the school year.
- **Senior Awards:** Given to all senior band members as a tribute to them for their contribution to the Southview Band Program.
- **Band Letter:** Awards to any band member earning a total of five points from the list of Band Letter Requirements. Students wishing to be awarded their band letter must complete the on-line form. If this form isn’t complete, students will not be awarded their band letter.
 - the first year band letter award is an official Southview chenille letter with a “Band” insert added
 - second, third, and fourth year awards are note pins (2-note, 3-note, and 4-note) that are to be added to the chenille letter.
 - A separate award is given to any band student who earned 8 or more points toward a band letter. Additional awards are given to those students earning the most over-all points toward a band letter
- **Auxiliary Awards:** Given to the members of the Auxiliary for their participation in all of the Auxiliary Corps activities for the year. Attitude, cooperation and attendance at rehearsals are also considered.
 - The first year award is a Southview majorette or flag chenille patch.
 - The second, third and fourth year awards are pins that are to be added to the letter award.
- **Auxiliary Band Letter:** Auxiliary members can also earn an Auxiliary Corps Band Letter by earning a total of five points from the list of Auxiliary Corps Band Letter Requirements.

- **Achievement Award:** Awards given to band members for “above and beyond” service and attitude in band.
- **Directors Award:** Recipients are chosen by the Directors for service done throughout the entire year. Qualifications considered for the award include: Outstanding musicianship, Leadership, Good attitude and cooperation, **Effort** including “spirit and enthusiasm,” **Service** participation in a number of the band performing groups, volunteering for extra duties (office help, fund raisers, after-school rehearsals, playing more than one instrument, etc.), Attendance
- **Outstanding Senior Award (John Philip Sousa Award):**
 1. The Sousa Award recognizes superior musicianship, leadership, dependability, loyalty, and cooperation.
 2. This award is voted by the band members and given to the senior band member considered to be the most outstanding representative of the Southview Band.
- **Boosters Scholarship Award:** A Boosters Scholarship of \$200 is given to a graduating senior. It is not based upon musicianship or daily grades; but on enthusiasm, citizenship and service to the Southview Band. Applications are given to each senior, and a committee of three (3) band parents, who are not Boosters officers and whose students are not seniors, judge the applications anonymously.

Band Member Letter Requirements: 5 points are required to earn band letter.

- | | | |
|-----|---|------------|
| 1. | Currently taking private lessons on your band instrument | 1 pt. |
| 2. | Marching Band Squad Leader | 1 pt. |
| 3. | Majorette or Flag member | 1 pt. |
| 4. | Concert Season section leader | 1 pt. |
| 5. | Changed over to another instrument (this year) | 1 pt. |
| 6. | Solo for Contest on your band instrument(s) | 1 pt. each |
| 7. | Ensemble for Contest | 1 pt. each |
| 8. | Extra-shift worker at Band Contest at Southview | 1 pt. each |
| 9. | Member of Pep Band (all 10 dates) | 1 pt. |
| 10. | Member of Jazz Band (for credit—all year) | 1 pt. |
| 11. | Band Officer | 1 pt. |
| 12. | Band Librarian | 1 pt. |
| 13. | Member of Musical pit orchestra | 1 pt. |
| 14. | Band Room set-up crew (at least one semester) | 1 pt. |
| 15. | “Special Performance Ensemble” band –
1/3 point for every performance; 3 performances = 1pt. | 1 pt. |
| 16. | Perfect performance attendance credit | 1 pt. |

Auxiliary ONLY Member Letter Requirements: 5 points are required to earn band letter.

- | | | |
|----|---|------------|
| 1. | Majorette or Flag member | 1 pt. |
| 2. | Taking private lessons (baton or guard) | 1 pt. |
| 3. | Extra-shift worker at Band Contest at Southview | 1 pt. each |
| 4. | Band Room set-up crew (at least one semester) | 1 pt. |
| 5. | Pass out programs at Music Department Concerts | 1 pt. |

- (one point for working two performances)
- | | | |
|-----|---|-------|
| 6. | Special Performance Event without the band,
above those required on the band calendar,
with Directors' approval (example: Academic Fair,
Opening of the Port, SV Art Festival) | 1 pt. |
| 7. | Participation in Winter Guard | 1 pt. |
| 8. | Special Performance Event with the band
(example: Pep Band performance at Fall Festival) | 1 pt. |
| 9. | Perfect performance attendance credit | 1 pt. |
| 10. | Marching Band Squad Leader | 1 pt. |

SOUTHVIEW BAND BOOSTERS

The Southview Band Booster Organization is comprised of ALL SVB parents, guardians, and supporters. This organization is supports the band program with both volunteer and financial support. Meetings occur at school and the schedule will be available on www.southviewband.com. Parents are encouraged to attend these meetings. All parents are expected to volunteer as much as possible throughout the year, especially when hosting an OMEA event or other event where we are selling concessions. Parents interested in being an executive officer can contact the Band Booster President, Mike Geronimo, president@southviewband.com. You can also learn about SV Band Boosters at www.southviewband.com.

SOUTHVIEW BAND DIRECTORY

Band Director	Alison Knowles	419-575-2574
E-mail Address:	knowles@southviewband.com	
Assistant Band Director	Amber Wilson	419-957-8734
E-mail Address:	wilson@southviewband.com	
Auxiliary Advisor	Maxine Clum	419-309-1422
E-mail Address:	auxiliary@southviewband.com	
Majorette Advisor	Jordan Truitt	419-250-4109
E-mail Address:	majorette@southviewband.com	
Southview Band Room		419-824-8740
Southview Band Boosters	SVBandBoosters@sylvaniaschools.org	
Southview Band Website		www.southviewband.com
Band Booster Website		www.gosvband.com

Print, sign, and return **ONLY** this page!

I have read and understand the Southview Band course information found in the 2016/2017 Southview Band Handbook including the attendance policies and procedures as well as the grading rubric and standards.

Student Name (Please print legibly): _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____